

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, February 11, 2025, beginning at 3 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 2:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/97649008380>. Individuals attending the meeting via this link will be joined as an attendee of the meeting and will not be seen nor heard by members of the board or the public unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Strain will provide an AACCT update to Board members.

1.05.2 Senate

The Governing Board will review the written January 2025 Senate Report provided in the board packet.

- 1.05.3 Student Government Association (SGA)
The Governing Board will review the written Student Government Association Report provided in the board packet.
- 1.05.4 College President's Report
The upcoming college president will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.05.5 Monthly Financial Report – January 2025
The Governing Board will review the Financial Report for January 2025.
- 1.05.6 Monthly Academic Progress Report
The Governing Board will review a written Academic Progress Report regarding award completions.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Non-Exempt Staff; Appointment (*Marco Hamilton, Registration Technician, Sierra Vista Campus*)
- 2.01.2 * Non-Exempt Staff; Appointment (*Victoria Harris, Admissions Specialist, Sierra Vista Campus*)
- 2.01.3 * Non-Exempt Staff; Appointment (*Camden Miller, User Support Technician, Sierra Vista Campus*)
- 2.01.4 * Exempt Staff; Appointment (*Cara Elkins, Director of Adult Education, Sierra Vista Campus*)
- 2.01.5 * Exempt Staff; Appointment (*David Lujan, Director of User Support Services, Sierra Vista Campus*)
- 2.01.6 * Exempt Staff; Appointment (*Frank Orona, Director of Student Recruitment, Sierra Vista Campus*)
- 2.01.7 * Faculty; Appointment (*Nathaniel Klingler, Aviation Pathway Flight Instructor, Douglas Campus*)
- 2.01.8 * Non-Exempt Staff; Resignation (*Patricia Black, Testing Services Specialist, Sierra Vista Campus*)
- 2.01.9 * Non-Exempt Staff; Resignation (*Patricia Hermansen, Accounts Payable Specialist, Sierra Vista Campus*)
- 2.01.10 * Non-Exempt Staff; Resignation (*Edward Rubalcava, Data Analyst, Downtown Center*)
- 2.01.11 * Exempt Staff; Resignation (*Lauren Gaub, Learning Management Systems Manager, Downtown Center*)
- 2.01.12 * Faculty; Resignation (*Christopher Dye, Aviation Pathway Flight Instructor, Douglas Campus*)
- 2.01.13 * Exempt Staff; Separation from Probation (*Aijaz Dagga, ERP Database Administrator / Programmer, Sierra Vista Campus*)

- 2.01.14 * Non-Exempt Staff; Retirement (*Teresa Ortiz, Registration Technician, Douglas Campus*)
- 2.01.15 * Exempt Staff; Retirement (*Dr. Eric Brooks, Executive Director of First Responders Academy, Sierra Vista Campus*)
- 2.01.16 * Acceptance of Minutes for January 14, 2025 – Regular Meeting

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- *Dr. Rottweiler, College President, received an email from Olivia Beemer, Compliance Officer, City of Benson thanking Cullen Scarborough, Dean of Adult Education and Military Programs, for putting together the ADEQ Math Bootcamp class. The class took about a years' time to put together, but the information was presented very neatly. Ms. Beemer would recommend the class to anyone needing their ADEQ Certification.*
- *Dr. Rottweiler received a letter from Lynn Tincher-Ladner, President and CEO, Phi Theta Kappa Honor Society, honoring Angelita Bustamante for dedicating 10 years of service as an advisor of the Alpha Beta Zeta Chapter. Ms. Bustamante also received a 10-year service pin.*

3.02 Administrative Services Report

Dr. Wendy Davis, Vice President for Administration, will present information regarding the college's insurance and risk management program, along with a high-level overview of district operations.

3.03 Annual Investment Report

Dr. Wendy Davis, Vice President for Administration, will present highlights of the Cochise College annual investment report.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 7th day of February 2025, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President