

MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

**Tuesday, June 12, 2018
Sierra Vista Campus
6:00 p.m.**

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. Nelson called the meeting to order at 6:03 p.m.

Board Members Present:

Mr. Dennis Nelson
Mr. Danny Ortega – Telephonically
Mr. Tim Quinn
Mrs. Jane Strain

Board Members Absent:

Mr. David DiPeso

1.02 Pledge of Allegiance

Mr. Nelson led the Pledge of Allegiance at the beginning of the Public Hearing.

1.03 Adoption of Agenda

The agenda was adopted as published.

1.04 Citizen's Interim

There were no requests to address the Board.

1.05 Standing Reports

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Strain reported the Arizona Association of Community College Trustees (AACCT) would hold a meeting at end of August. Agenda topics to include discussion of priorities and an action plan based on mission changes in the bylaws.

1.05.2 Senate

No Senate Report was provided as staff are in summer session.

1.05.3 Student Government Association (SGA)

No Student Government Association report was provided as students are in summer session.

1.05.4 College President

Dr. Rottweiler thanked Board members for their participation in the Public Hearing and Special Meeting; expressing his appreciation to Mr. Ortega for attending telephonically, and noting his appreciation for their efforts in leading and guiding the institution forward.

Dr. Rottweiler provided a legislative update noting the Arizona Community College Coordinating Council (AC4) has scheduled their annual business meeting and retreat for June 27 and 28 in Prescott. The Council will begin to lay out the legislative action plan and discuss the FY2020 budget submission, which is due to the Governor's Office in September. Dr. Rottweiler noted the Council has experienced several CEO turnovers in recent years; Eastern Arizona College's new president is Todd Haynie and beginning July 1, Northern Pioneer College's new president will be Mark Vest. Dr. Rottweiler has reached out to both CEOs to begin collectively working together to move education forward in rural areas; noting also that the three colleges currently share academic programs such as Respiratory Therapy.

Dr. Rottweiler informed the Board he received an email from the Association of Community College Trustees (ACCT) regarding the House Republican Leadership asking their caucus to meet and discuss the voting for H.R. 4508, the Prosper Act. Dr. Rottweiler noted most community colleges are in opposition of the Act, as currently written. Stating there are parts in the Act that are good as it relates to Pell Grants, but there are concerns related to the risk-sharing penalties that could cost community colleges tens of millions of dollars annually.

Dr. Rottweiler shared a document with Board members that contained key talking points related to the Act, which include; negative effects on college affordability including cuts to some programs and heavy push for reducing some of the requirements for proprietary schools. Dr. Rottweiler noted he had placed a call into Congressional Representative Martha McSally's Office and left a message noting his concerns.

Responding to a question from Mr. Nelson regarding risk sharing, Dr. Rottweiler stated currently under federal financial aid, if a student withdraws within a certain time set early in the semester, the college is responsible to send back to the federal government the resources related to that financial aid disbursement. Risk sharing would cause colleges and universities to return all funds for any courses that were not completed in the semester, rather than just funds for students who withdraw before a set date early in the semester.

The Act as written would either cause colleges to not release funds to students early in the semester for book and fees, or be prepared to send tens of millions of dollars back. Example – if a student receives a Pell Grant and the student gets a check for the difference between tuition and their total Pell Grant and the student was to withdraw, the college would not only have to send back the part received on tuition, but also the part that was provided to the student.

Master Facilities Updates:

All projects for FY'18 are completed or nearing completion with the exception of one project; Douglas Campus cold and hot water loops will be replaced in July. During the replacement of the heating and air conditioning water loops, certain areas of the Douglas Campus will have no A/C from July 9 – 16. Notifications have been distributed and those effected by the A/C shutdown have requested leave or temporary alternative work locations. The work will not affect the drinking water, only A/C water.

Next major projects in the FY'19 Budget:

- Master Facilities Planning II
- Security Camera/Surveillance Project
- Transportation Center architectural work
- Douglas Campus Art/Fab Building remodel/expansion (1900 bldg.)
- Transportation Center Construction – TBD

General Comments:

- Dr. Rottweiler thanked Board members for their participating with the Commencement activities.
- The President's Leadership Academy 2.0 was very successful. Dr. Rottweiler expressed his appreciation to Mrs. Strain for her participation.

Initiatives:

- On June 11, Dr. Rottweiler co-hosted a county meeting with Supervisor Ann English related to a Vertical Launch proposal to enhance economic development; the response was very positive. Partnerships with Fort Huachuca and other organizations are being considered along with possible sites, such as the Bisbee Douglas International Airport.
- On May 21, the college hosted a leadership team from Fort Huachuca (Lieutenant Colonel Woody, Mr. Mark Farrar, Jeffrey Jennings, and Matt Walsh) on the Douglas Campus to discuss ways to collaborate on the direction of restricted airspace.
- On June 20, Dr. Rottweiler will provide a keynote at the Southeast Arizona Workforce Board Retreat.
- Cochise College received a gift from Copper Queen Hospital of nearly \$30,000 for nursing SIM Lab Equipment. Dr. Rottweiler thanked Dean Lakosil for reaching out to the hospital and publically thanked Mr. Dickerson, outgoing CEO of the hospital for their donation.

1.05.5 Monthly Financial Report – May 2018

The Financial Report for May 2018 was presented and accepted as submitted.

2. NEW BUSINESS*

ACTION

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Administrative Support; Appointment (*Loren Gladwill, Scholarship Navigator, Sierra Vista Campus*)

- 2.01.2 * Coach; Temporary Appointment (*Lexi Hunk, Assistant Coach Women's Soccer, Douglas Campus*)
- 2.01.3 * Coach; Appointment (*Deja Mann, Assistant Coach Women's Basketball, Douglas Campus*)
- 2.01.4 * Faculty; Appointment (*John Chapin, Instructor Cybersecurity, Sierra Vista Campus*)
- 2.01.5 * Faculty; Appointment (*Karl Griffor, Instructor Cybersecurity, Sierra Vista Campus*)
- 2.01.6 * Faculty; Appointment (*Jennifer Kennedy, Instructor Early Childhood Education, Sierra Vista Campus*)
- 2.01.7 * Faculty; Appointment (*Dr. Glenn Smith, Instructor of Business Administration, Sierra Vista Campus*)
- 2.01.8 * Faculty; Appointment (*Dr. Ellen Vujasinovic, Instructor of Education, Sierra Vista Campus*)
- 2.01.9 * Classified Staff; Transfer (*Matthew Macoviak, Mailroom Technician, Douglas Campus*)
- 2.01.10 * Administrative Staff; Transfer (*Debra Craig, Controller, Sierra Vista Campus*)
- 2.01.11 * Administrative Staff; Transfer (*Luis Grijalva Cota, Systems Analyst, Sierra Vista Campus*)
- 2.01.12 * Administrative Staff; Resignation (*Kevin Austin, Special Assistant to the Executive Vice President/Provost, Sierra Vista Campus*)
- 2.01.13 * Administrator; Resignation (*LaMont Schiers, Vice President Administrative Affairs, Sierra Vista Campus*)
- 2.01.14 * Faculty; Resignation (*Pamela Enright, Instructor of Nursing, Downtown Center*)
- 2.01.15 * Faculty; Resignation (*James Squire, Instructor of Professional Flight, Douglas Campus*)
- 2.01.16 * Classified Staff; Retirement (*Sheila Selby, Accounting Technician I/Foundation, Douglas Campus*)
- 2.01.17 * Faculty; Termination (*Michael McLain, Instructor Cybersecurity, Sierra Vista Campus*)
- 2.01.18 * Renewal of Intergovernmental Agreements (IGA's) with Cochise County School Districts for Dual Enrollment Courses
- 2.01.19 * Renewal of Programs of Study Consortium Intergovernmental Agreements (IGS's) with Cochise County Community College District and Cochise County School Districts
- 2.01.20 * Renewal of Intergovernmental Agreements (IGA's) with Cochise County Community College District and Cochise Technology District to Continue to Provide College Level Credit Classes
- 2.01.21 * Curriculum Changes
- 2.01.22 * Acceptance of Minutes for May 8, 2018 – Truth in Taxation and Public Hearing
- 2.01.23 * Acceptance of Minutes for May 8, 2018 – Regular Meeting

Mr. Quinn moved and Mrs. Strain seconded a motion to approve the Consent Agenda. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

2.02 Placeholder – Faculty Appointment – Instructor, Building Construction Trades/Prison Education, Department of Corrections

Administration brought forward a recommendation to hire Ralph Mellecker, Jr. for Instructor, Building Construction Trades/Prison Education, Department of Corrections. Mrs. Strain moved and Mr. Quinn seconded a motion to approve the appointment. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

Introduction of New Employees

Dr. Wendy Davis, Vice President for Administration and Human Resources, introduced Debra Craig; Denise Hoyos, Executive Director External Relations, introduced Loren Gladwill; Dr. Eric Brooks, Dean of Liberal Arts, introduced Jennifer Kennedy; and Jennifer Graeme, Director of Talent Management, introduced Karl Griffor.

Mr. Nelson welcomed the new employees.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

The college received the following communications:

- Dr. Rottweiler received a letter from the Higher Learning Commission (HLC) informing him that they will be conducting an on-site visit to two Cochise College locations prior to December 31, 2018. Per HLC policy, an on-site visit is required at least every five years to ensure that the quality, oversight, and the access to student resources is the same across all campuses. The Benson Center and Downtown Center will be the two college locations for the on-site visits. Dr. Verlyn Fick will be the contact for the visit.
- Dr. Rottweiler received a letter from the Higher Learning Commission (HLC) notifying him that his term as a Peer Reviewer has now ended and would not be renewed at this time.
- Ms. Barbara Richardson, Assistant Dean for Outreach, received a thank you note from the staff at the Center for Academic Success for taking the time to attend their in-service and explain the dual enrollment program.

3.02 Potential Police Academy Training

Dr. Rottweiler informed the Board of a college initiative happening across the county; noting the college has been working to establish a police academy that was a credit bearing entity with a planned startup of January. Recently the local law enforcement agency received notification from the training academy in Pima County that their costs would increase to \$15K per cadet. Following the notification, college staff met with members of the Douglas, Bisbee, Sierra Vista, and the Sheriff's Departments to create a full time academy beginning in September. The current academy would only be for those sponsored by an agency and not for credit at this time.

The Sheriff's Department has agreed to provide a sergeant to help oversee and begin the program initially. In addition, the City of Sierra Vista has offered a lot of resources and training equipment. The one area in need is a driving range. There is a potential to use the

airfield on the Douglas Campus or potentially work with Libby Airfield through the Sierra Vista Police Department.

Academy cadets will stay in Douglas Campus housing with approximately 20 students in September and 20 students in January. A wrap-up meeting is scheduled for July 9, to finalize details. Dr. Rottweiler thanked Dean Brooks and Dr. Fick for leading the initiative and noted the college is proud to partner with local agencies.

Dr. Rottweiler stated discussions will continue regarding a reserve academy with courses for a full year rather than for 16-week program, which would be more for students interested in a self-sponsored academy.

Dr. Rottweiler noted there would be certification provided by Arizona Peace Officer Standards and Training Board (AZPOST). The goal will be to train local individuals to work within the local agencies.

Dr. Rottweiler confirmed that cadets will be staying in the dorms and will abide by all college policies and housing rules. He also noted that other colleges such as Chandler Gilbert, Glendale, and Yavapai have the same program. Mr. Quinn asked for future updates on the program; Dr. Rottweiler agreed.

Responding to Mr. Quinn's question about weapons on campus, Dr. Rottweiler stated cadets would have no weapons on campus; only red plastic guns as weapons training would not be held on the campus.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

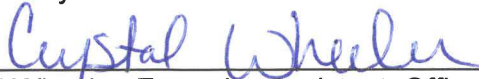
Mr. Nelson turned the floor over to Governing Board members for comments.

- Mrs. Strain:
 - Referenced an article in the June 3 Sierra Vista Herald regarding the college partnerships with Fort Huachuca. Dr. Rottweiler noted Eric Peterman, Director of Public Relations, interviewed Dr. Alan Biel on the online initiatives and virtual campus; Dan Guilmet for Cybersecurity; Barb Richardson for Outreach in Benson and Wilcox; and Dean Jennifer Lakosil on Allied Health programs for articles to be in the Back to School edition of SSVEC Newsletter.
- Mr. Nelson:
 - Referencing the proposed launch site for satellites, told a story from his childhood and noted his amazement in technology advancement.

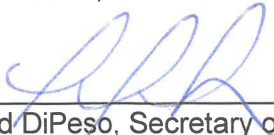
5. ADJOURNMENT

Mr. Nelson adjourned the meeting at 6:32 PM.

Respectfully Submitted:



Crystal Wheeler, Executive Assistant, Office of the President



Mr. David DiPeño, Secretary of the Governing Board