

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, September 10, 2019, at 6 p.m., in the Governing Board Room 301, Human Resources Building – 300, 901 N. Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Jane Strain, representative to the AACCT, will provide a report.

1.05.2 Senate

The Governing Board will review the Senate Report for August 2019.

1.05.3 Student Government Association (SGA)

Members of the Student Government Association will provide a report.

1.05.4 College President

The President will provide:

- *Legislative Update*
- *Master Facilities Plan*
- *New Initiative Updates*
- *General Comments*

1.05.5 Monthly Financial Report – August 2019

The Governing Board will review the Financial Report for August 2019.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Professional Staff; Appointment (*Rhonda Buesgens, Human Resources Specialist, District-wide, based on the Sierra Vista Campus*)
- 2.01.2 * Administrative Support; Appointment (*Whitney Wilson, Assistant Athletic Trainer, Douglas Campus*)
- 2.01.3 * Adult Education Instructor; Appointment (*Seyon Washington, Adult Education Instructor/Student Success Coach, District-wide, based on the Sierra Vista Campus*)
- 2.01.4 * Faculty; Appointment (*Nickola Dannels, Instructor/Program Coordinator Medical Assistant, District-wide, based at the Downtown Center*)
- 2.01.5 * Classified Staff; Transfer (*Kimberley Campbell, Department Assistant Counseling and Advising, Sierra Vista Campus*)
- 2.01.6 * Professional Staff; Transfer (*Wendy Koop, Payroll/Benefits Specialist, Sierra Vista Campus*)
- 2.01.7 * Administrative Staff; Transfer (*Shelley Ulmer, Grants Accountant, Sierra Vista Campus*)
- 2.01.8 * Classified Staff; Resignation (*Miguel Ramirez, Building Maintenance Technician/Electrician, Douglas Campus*)
- 2.01.9 * Faculty; Resignation (*Christopher Ritter, Instructor of Electronics, Downtown Center*)
- 2.01.10 * Faculty; Retirement (*Tanya Biami, Instructor of English/Department Chair for Fine Arts/Humanities, Sierra Vista Campus*)
- 2.01.11 * Faculty; Retirement (*Dr. Cecelia Lewis, Instructor of English/Department Chair for English, Sierra Vista Campus*)
- 2.01.12 * Faculty; Retirement (*Rebecca Orozco, Instructor of History and Anthropology, Sierra Vista Campus*)
- 2.01.13 * Curriculum Changes
- 2.01.14 * Acceptance of Minutes for August 13, 2019 – Regular Meeting
- 2.01.15 * Acceptance of Minutes for August 24, 2019 – Governing Board Retreat

2.02 Placeholder – Classified Staff Appointment – Facility Services Technician II

The administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for Facility Services Technician II on the Sierra Vista Campus.

***** Introduction of New Employees *****

- 2.03 Revised Governing Board Policy 301 – Delegation to the President
The administration is requesting the Board adopt a motion approving the Revised Governing Board Policy 301 – Delegation to the President.
- 2.04 Revised Governing Board Policy 302 – President's Responsibilities
The administration is requesting the Board adopt a motion approving the Revised Governing Board Policy 302 – President's Responsibilities.
- 2.05 Revised Governing Board Policy 303 – President Succession
The administration is requesting the Board adopt a motion approving the Revised Governing Board Policy 303 – President Succession.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
The college received the following communications:
- *The College received a letter from the Government Finance Officers Association notifying the college that our comprehensive annual financial report (CAFR) for the fiscal year ended 2018, qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting, which is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment.*
 - *Student Success Newsletter, Volume 2 Issue 3*
- 3.02 Arizona Community College Athletic Conference – Hall of Fame
Cochise College coaches, Mr. Jerry Carrillo and Mr. Todd Inglehart will be recognized as selected members of the 2019 class of the Arizona Community College Athletic Conference (ACCAC) Hall of Fame.
- 3.03 Academic Productivity Report
Dr. Verlyn Fick, Executive Vice President/Provost, will provide an Academic Productivity Report.
- 3.04 Governing Board Policy 401 – General Executive Limitations
Governing Board Policy 402 – Communications and Counsel to the Board
Governing Board Policy 403 – Human Relationships
Provided as a first-read for review are Governing Board Policy 401 – General Executive Limitations, Governing Board Policy 402 – Communications and Counsel to the Board, and Governing Board Policy 403 – Human Relationships.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Quinn will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 6th day of September, 2019, by 5:00 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President