

APPROVED MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

**Tuesday, October 10, 2023
Douglas Campus
Administration Building 100 Room 101
6:00 p.m.**

Members of the public who wished to attend the meeting via video conference joined at <https://cochise.zoom.us/j/91856331494>.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mrs. Strain called the meeting to order at 6:00 p.m.

Board Members Present:

Mrs. Jane Strain
Mr. David DiPeso
Mr. Don Hudgins
Mr. Tim Quinn

Board Members Absent:

Mr. Dennis Nelson

1.02 Pledge of Allegiance

Mr. Quinn led the Pledge of Allegiance. Mrs. Strain requested a moment of silence, considering current events.

1.03 Adoption of Agenda

Action Item 2.05 Placeholder - Intergovernmental Agreement with Cochise County Sheriff's Office was provided to Board members for action. The agenda was adopted with no further modifications.

1.04 Citizen's In-person Interim

There were no requests to address the Governing Board.

1.05 Standing Reports

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

There were no new AACCT updates.

1.05.2 Senate Report

A written Senate report was submitted and accepted as published.

1.05.3 Student Government Association (SGA)

Aidyn Durazo and Ethan Rodriguez, Student Government Association (SGA) Vice Presidents, introduced the SGA Activities Board members and presented fall semester updates to the board; highlights include:

SGA Activities Member Introductions:

- Itzel Aguilar, Coordinator of Operations
 - Major: Business Administration
 - Favorite Quote: "The top of one mountain is the bottom of the next. So, keep climbing." – Andre De Shields.
- Valeria Garcia, Coordinator of Outreach
 - Major: Allied Health
 - Favorite Quote: "You will bloom if you take the time to water yourself, even when motivation isn't enough."

Fall 2022 Events:

- September - 22 events total, with seven hosted by SGA, nine by Residential Life, two by Clubs, and four by other departments.
 - Club Fairs
 - "A Conversation about Consent" by Title IX & Compliance Dept.
 - Constitution Day Celebration
 - Founder's Day
 - Banned Books Week virtual read-aloud
 - Sierra Vista Campus Blood Drive
 - Groundbreaking Ceremony for Firearms Training Complex & Student Housing
 - Volunteers with Liberal Arts for Pit Fire
 - Cochise College Booth at the County Fair
 - Ceramics Night by Tri Club
 - Art-making sessions by Art Club – Douglas Campus
- October - 11 events so far, with six hosted by SGA, three by Residential Life, and two by Clubs
 - "Understanding Human Resources" by Multi-Business Club – presented by Dr. Wendy Davis
 - Mariachi and churros on both campuses
 - 50ft Banana Split on the Sierra Vista Campus & 100ft Banana Split on the Douglas Campus
 - Pride Night by Cochise Pride Club – Sierra Vista Campus

Upcoming Events:

- Hispanic Heritage Celebrations – Oct. 11 & 12
- Pit Fire Pottery Festival Douglas Campus – October 13
- Trivia Night by Tabletop Games Club – Sierra Vista Campus – October 20
- Haunted Union – Sierra Vista Campus – October 27

Initiatives:

- Accessible Textbooks
- Table displays at events
- SGA tabling in the Student Union
- Lawn Games
- SGA email contact list

Awareness Information:

- Hispanic Heritage Month
- Domestic Violence
- Substance Use

Questions/Comments:

Mr. Hudgins and Mrs. Strain thanked the group for their presentations.

Mr. Quinn asked about textbooks and where the SGA officers would like to go. Mr. Rodriguez noted that he believes it provides the accessibility they need and saves students a lot of money.

1.05.4 College President

Dr. Perey, Vice President for Academics, provided a president's update on behalf of Dr. Rottweiler, who was on leave. He began by giving a special thanks to staff, students, and faculty for their work in the first eight weeks of the fall semester.

Facilities Update:

- Douglas Campus
 - Pit Fire – the pits are dug, and palette stacking will take place on Thursday following the loading of pottery. Additionally, the ground clearing is in progress.
 - The Heli-port power and water services have been installed, and a Small Aviation Tent has been erected to support the partnership with the Cochise County Sheriff's Office.
- Sierra Vista Campus
 - First Responders Academy – pre-construction
 - Portable building demolition completed
 - Construction fencing installed
 - Estimated completion date – last week in October
 - First Responders Academy – Firearms Training Complex
 - Earthwork and under-slab utilities will take place between September 26 – December 11, as well as the slab footing preparation and pour.
 - First Responders Academy – Housing
 - Earthwork and under-slab utilities will occur between October 16 – December 21, as well as the slab footing preparation and pour.
- Building 2600
 - Roof Replacement, Estimated Start Date (ESD) – mid-January
 - Parking lot paving, ESD – mid to end of November
 - Fiber Conduit installation in progress
- Downtown Center
 - Nursing Flight/Police cruiser simulator preparations & tentative work schedule from December 6 – March 1

Initiatives:

- Baccalaureate Process Update
 - Team meetings with student development to define the baccalaureate student process from two-year to four-year
 - HLC Bachelor's Degree site visit January 22-23, 2024
 - HLC full Accreditation either fall 2025 or spring 2026
- Fire Fighter Academy

- The College is working with Sierra Vista Fire Department and Chief Brian Jones to design and deliver a firefighter academy starting October 23. The Academy will run Monday – Thursday for eight weeks.
- Law Enforcement Academy
 - Currently 16 cadets
 - Cochise Sheriff – 8
 - Sierra Vista PD – 3
 - Bisbee PD – 1
 - Graham County– 2
 - Santa Cruz County – 1
 - San Carlos Tribal PD - 1
 - The next class begins on January 16, 2024

Community Engagements:

- September 25 – Groundbreaking for Firearms Training Complex and the Sierra Vista Student Housing
- September 28 – Paramedicine graduation – 8 graduates
- September 29 – Cochise County Helios Decision Center

Upcoming Activities:

- October 13 – Pit Fire (Douglas Campus)
- October 23-25 – Community College Administrators Conference hosted by Arizona Western College in Yuma. The College will be sending a team to this conference.
- October 27 – Fort Huachuca Career and Education Fair and Retirement Appreciation Day 10:00 a.m. – 2:00 p.m. at the Murr Community Center
- October 27 – Haunted Union – 5:00 – 9:30 p.m.
- November 1 – Bring a Vet to Lunch on Fort Huachuca 11:30 – 1:00 p.m.
- November 2 – hosting Emergency Preparedness exercise
- November 30 – Police Academy graduation – Douglas Campus @ 2:00 p.m.

Questions/Comments:

Responding to Mr. Hudgins, Mr. David Luna, Chief Information Officer, informed the board that Cox has not yet started trenching to install Fiber on the Douglas Campus.

Mr. Quinn asked if the tabletop active shooter exercise would also happen in Douglas. Dr. Davis noted that the tabletop is for the district and that the College has done it on the Douglas Campus before, but it will be in Sierra Vista this year.

Mr. Quinn also inquired about the Fire Science Academy. Dr. Eric Brooks, Executive Director of the First Responders Academy, informed the board that the instructors will be employed through the institution and run similarly to the Police Academy. He also noted that the intensive 8-week training course was created at the request of Fire Chief Brian Jones.

1.05.5 Monthly Financial Report – September 2023

The Financial Report for September 2023 was provided in the board packet.

1.05.6 Monthly Academic Progress Report – October 2023

The monthly Academic Progress Report for October 2023 included an enrollment report.

2. NEW BUSINESS *

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Classified Staff; Appointment (*Haley Bright, Financial Aid Technician II, Sierra Vista Campus*)
- 2.01.2 * Classified Staff; Appointment (*Lindsay Christie, User Support Technician, Sierra Vista Campus*)
- 2.01.3 * Classified Staff; Appointment (*Laura Escapule, Financial Aid Technician II, Sierra Vista Campus*)
- 2.01.4 * Classified Staff; Appointment (*Henry Jones, Audio Visual (AV) Support Technician, District-wide based on the Sierra Vista Campus*)
- 2.01.5 * Classified Staff; Appointment (*Christie Lunn, Learning Management Systems Technician, Downtown Center*)
- 2.01.6 * Classified Staff; Appointment (*Louie Martinez, Facility Services Technician, Douglas Campus*)
- 2.01.7 * Classified Staff; Appointment (*Steven Reyna, Facility Services Technician, Sierra Vista Campus*)
- 2.01.8 * Administrative Staff; Appointment (*Jennifer Angell, Technology Project Manager, Sierra Vista Campus*)
- 2.01.9 * Administrative Staff; Appointment (*Angelita Bustamante, Director TRiO / Student Support Services, Douglas Campus*)
- 2.01.10 * Administrative Staff; Appointment (*Johanna Urquijo, Athletic Trainer, Douglas Campus*)
- 2.01.11 * Faculty; Appointment (*Amanda Cianciolo, Instructor of Nursing - Licensed Practical Nurse, Downtown Center*)
- 2.01.12 * Classified Staff; Resignation (*Rebecca Sproule, Facility Services Technician, Douglas Campus*)
- 2.01.13 * Professional Staff; Resignation (*Catalina Ortiz, Technology Account Specialist, Sierra Vista Campus*)
- 2.01.14 * Faculty; Retirement (*Lora Beth Miller Pitts, Instructor Culinary Arts, Downtown Center*)
- 2.01.15 * Curriculum
- 2.01.16 * Acceptance of Minutes for September 12, 2023 – Regular Meeting

Mr. Quinn moved, and Mr. Hudgins seconded a motion to approve the Consent Agenda. The Governing Board approved, with David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

***** Introduction of New Employees *****

Dr. Wendy Davis, Vice President for Administration, introduced Angie Bustamante, Director of TRiO/ Student Support Services.

2.02 2024-2025 College Calendar

The administration requested the Governing Board adopt a motion to approve the proposed 2024-2025 College Calendar.

Mr. Hudgins moved, and Mr. DiPeso seconded a motion to approve the 2024-2025 College Calendar. The Governing Board approved, with David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

2.03 2024 Governing Board Meeting Schedule

The administration requested the Governing Board adopt a motion to approve the proposed 2024 Governing Board Meeting Schedule.

Mr. Quinn moved, and Mr. DiPeso seconded a motion to approve the 2024 Governing Board meeting schedule. The Governing Board approved, with David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

2.04 Intergovernmental Agreement - Arizona Attainment Alliance – Arizona Board of Regents/Northern Arizona University.

The administration requested the Governing Board approve a motion to authorize the college president or designee to sign the Intergovernmental Agreement for the Arizona Attainment Alliance – Arizona Board of Regents/Northern Arizona University. The agreement will leverage resources on college transfer. Dr. Wantz, Executive Dean of Community Engagement, addressed the board, noting that the agreement is for universal admissions. If students apply for one university but are not admitted, they can automatically be admitted to Cochise College. All community colleges in Arizona are signing on to the agreement as well. Northern Arizona University received a grant from the Bill and Melinda Gates Foundation, so they have been working on data and technical infrastructures to make this happen. Mr. Quinn asked for the paper on universal admissions.

Mr. Quinn moved, and Mr. Hudgins seconded a motion to authorize the college president or designee to sign the Intergovernmental Agreement for the Arizona Attainment Alliance – Arizona Board of Regents/Northern Arizona University. The Governing Board approved, with David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

2.05 Intergovernmental Agreement – Cochise College and the Cochise County Sheriff's Office

The administration requested the Governing Board approve a motion to authorize the college president or designee to sign the Intergovernmental Agreement for Cochise College and Cochise County Sheriff's Office to establish the shared expenses of acquiring three full-motion police car simulators and a full-motion AIRMEDICSIM.

Mr. Quinn moved, and Mr. DiPeso seconded a motion authorizing the college president or designee to sign the Intergovernmental Agreement for Cochise College and Cochise County Sheriff's Office to establish the shared expenses of acquiring three full-motion police car simulators and a full-motion AIRMEDICSIM. The Governing Board approved, with David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

3. INFORMATION ITEMS

3.01 Communications

- The college president received an email from George Hatch, Jr., Executive Director of CoAEMSP, Committee on Accreditation for the Emergency Medical Services Professions, informing him that the committee reviewed the 2021 Annual Report with the outcomes of NREMT/State Written Exam of 100, Retention of 90.9, and Positive Placement of 100.

3.02 Liberal Arts Division Report

Angela Garcia, Dean of Liberal Arts, led a presentation to the Governing Board on the Liberal Arts Division; highlights include:

Teaching Paraprofessional Certificate, Dr. Ellen Vujasinovic

- Paraprofessional
 - Assist teachers in the classroom with instruction and classroom management
 - Can work as emergency substitute teachers.
- Arizona Requirements
 - Associate degree OR
 - 60 or more credits OR
 - Pass an Assessment Test
- Fall 2024 Implementation
 - Approximately 27 Credits
 - The certificate will require 18 core credits in foundations of education, culturally responsive pedagogy, classroom management, special education, and serving English Language Learners.
 - Electives: (9 credits)
 - Can be tailored to ECE or Other Areas of Interest
- Stackable to Early Childhood Education or Associate of Arts in Elementary Education
- Prepare students for alternative teaching certification programs
- Interest from some smaller high schools to add this as a CTE program in the school

Mural Project Completion – December 2022 – JenMarie Zeleznak

- Nikko Ochoa presented on this last year while it was in the initial stages
- The ribbon-cutting ceremony was held on December 15

Cultural Events – Jessamyn Snider and Virginia Thompson

- 2022-2023
 - Black History Mobile Museum – Estimated 450 attendees
 - Also had:
 - Larry Redhouse Jazz Trio
 - Flamenco Syndrome
 - Culture Field Trip to Tucson
- 2023-2024
 - Tucson Humanities Festival – October 3
 - Seven attendees
 - Pick-ups in Douglas and Benson
 - UA Museum of Art – Print Carpeta Exhibition
 - Los Trompos Art Exhibition on UA Mall
 - Movie – "In the Mood for Love" set in 1960s Hong Kong
 - Hong Kong Director
 - Multiple Languages Used: Cantonese, Mandarin, Shanghainese, & English
- Hector Rodriguez III
 - Chicano Comic Book Creator
 - Co-editor in Chief of Chispa Comics (1st direct-to-market Latino Comic Publisher)
 - His novels are used in ESL classes.

Youth Arts Festival – February 2023, JenMarie Zeleznak and Andy Espinoza

- It will be held again on March 23, 2024
- Last year
 - 27 art booths
 - 386 (est.) attendees
 - 211 of them were 0-17-years old
 - 86 student and staff volunteers

Pit Fire 2023 – October 13 – FireDay the 13th

- Three pits rather than one large pit
- Bowls are a fusion of Asian and Irish Culture
- Soups: Dublin Coddle, Corn Chowder, and Asian Chicken Noodle
- Fireworks
- Live music by Cholla and Desert Fever
- Visiting Artists who are both funded through the Arizona Commission of the Arts Grant:
 - Mural Artist – Mac Schneider
 - Sculpture Artist – Richard Ward

Working with the Sculpture Artist – Student perspective presented by:

- Jocelyn Diaz, current Art Education major, spoke about her experience working with Richard Ward, noting they created a wonderful sculpture of a rattlesnake. She discussed the transformation process during the creation, going from imagination to the firing process. Through this experience, she learned that art is about making your whole body part of the masterpiece. The world needs to hear the voice of art.
- Liam Holton, Administration of Justice Major who has been interested in art-making all his life, spoke about his experience working with artists. Liam stated he has worked on reclaimed wood and murals with various artists. Through these experiences, he has gained an enriched understanding of the materials, processes, and techniques of sculpture, which has broadened his horizons to the meaning of sculpture.

Questions/Comments:

Mr. Quinn questioned how long the visiting artists stay and what they do. Mrs. Garcia stated the artists remain helping instruct and work with students on collaborative projects for about a month. Mr. Quinn also questioned if students from residential construction got the chance to receive insight from Richard Ward. Mrs. Garcia replied that they did not because he was brought in as a sculpture artist, but it could be an option.

3.03 Douglas Campus Report

Abe Villarreal, Douglas Campus Dean, provided a presentation to the Governing Board regarding community partnerships, outreach efforts, and new initiatives; highlights include:

Community Partnerships:

- Building community partnerships to provide student resources and increase utilization of campus.
 - City of Douglas: Annual retreats
 - Public and charter schools: Life Skills Workshops, regional competitions (FFA, SkillsUSA)
 - Health Department
 - Chamber of Commerce: Annual Border Day
 - Douglas Business Network: Good Morning Douglas
 - Douglas Food Bank
 - St. Vincent De Paul

- Pio Decimo Center: AHCCCS and SNAP
- Chiricahua Community Health: Wellness Wednesdays
- Pinal Hispanic Council

Communication and Outreach Efforts:

- The Bulletin newsletter at 20 local businesses
- Weekly Radio announcements
- Thank you and Congratulation cards to local newsworthy individuals in Douglas and Bisbee
- Foundation Calendar and Year in Review to local leaders
- Teacher Appreciation Week: Cakes to all schools

Community Presence:

- Weekly coffee networking hours from 8 a.m. to 9:30 a.m. on Fridays
- Weekly office hours at the Mexican Consulate are Fridays from 2 p.m. to 4 p.m.
- School Board meetings
- City Council meetings
- Douglas Education Partnership Council
- Kiwanis International
- Tabling at community events
- Attend local graduations and award assemblies and create recognition awards.

New Initiatives:

- Alumni Socials
 - Two have been held. More to come.
- Athletic partnerships with local schools
 - Inviting school teams to attend home games
- Founders Day
- International Partnerships
 - The College recently signed an agreement with a technological university in Cananea to expand student opportunities.

Questions/Comments:

Mr. Hudgins thanked Mr. Villarreal for his work.

Mr. Quinn noted that the work is tremendous but questioned how he started. Mr. Villarreal replied, stating he started going out to local businesses asking them what the institution could do for them, and it began to increase the college presence throughout the community.

Mr. Quinn also questioned what the goal is with international partnerships. Mr. Villarreal responded the hope is to serve the Sonora students. Many students want the American credential and the experience of being here. In addition to student attendance, there have been discussions with the Cananea liaison about indigenous cultural programming and a dire need for English as a Second Language.

Mrs. Strain wants to know the ratio of Cochise College's presence within the county.

Mr. Quinn would like to hear more about Benson's community engagement.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mrs. Strain turned the time to Governing Board members to provide comments/share information.

- Mr. Quinn
 - Expressed his love for seeing the visiting artist and is looking forward to the Pit Fire.
 - On October 28, from 2–5 p.m., a cookout will be at Pintek Ranch. This will be a great opportunity to meet with Foundation members and say thanks.
 - Led a discussion on the HVAC program after recent conversations with an HVAC company stating they have positions unfilled. Mr. Quinn questioned if there is anything that students are not trained on for HVAC that keeps employers from hiring them. Dr. Ritter, Dean of Business and Technology, replied, stating there are currently 4 HVAC classes, and students leave knowing everything they need to get hired but want more than minimum wage. Mr. DiPeso mentioned a similar situation last month regarding automotive technology students and suggested a mentorship at the end of the certificate program. Mr. Quinn noted this problem and would like Dr. Ritter to contact employers to see what students need to be hired.
 - Questioned whether the College has ever considered starting a solar program. Dr. Ritter replied noting that many years ago there was one that did not take off. Dr. Perey mentioned discussions about possibly adding it to existing programs.
- Mrs. Strain
 - Commented on the wonderful, groundbreaking event. It was nice to see things discussed for so long, finally come together.
 - Attended the Helios presentation, which included fabulous discussions. Congratulations, Dr. Jennifer Wantz, on a job well done.
 - Attended the SACA presentation, where Dan Guilmette, Director of Cybersecurity/CIS, gave a great speech.
 - Women in Business, through the Small Business Development Center, was great event.
 - Paramedic graduation was also an excellent event.

5. ADJOURNMENT

Mrs. Strain adjourned the meeting at 7:18 p.m.

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mr. Don Hudgins, Secretary of the Governing Board